



Sean Rogan
Executive Director

**COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles**

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**Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich**
Commissioners

ADOPTED

Community Development Commission

September 14, 2010

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The Honorable Board of Commissioners
Community Development Commission of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Commissioners:

**APPROVE COMMUNITY DEVELOPMENT BLOCK GRANT REIMBURSABLE CONTRACT
AMENDMENT WITH MISSION COMMUNITY HOSPITAL IN THE CITY OF SAN FERNANDO
(DISTRICT 3) (3 VOTES)**

SUBJECT

This letter recommends approval of a Community Development Block Grant (CDBG) Reimbursable Contract Amendment between the County of Los Angeles and Mission Community Hospital in the amount of \$57,000 for its Diabetes Teaching Kitchen renovation project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve Amendment No. 3 to CDBG Reimbursable Contract No. 102003 with Mission Community Hospital, to increase the amount by \$57,000, from \$76,480 to \$133,480, using CDBG funds allocated to the Third Supervisorial District, to be effective following approval as to form by County Counsel and execution by all parties, through June 30, 2011.
2. Instruct the Executive Director to execute the standard CDBG Reimbursable Contract Amendment on behalf of the County of Los Angeles, following approval as to form by County Counsel.
3. Find that the approval of the CDBG Reimbursable Contract Amendment is not subject to the provisions of the California Environmental Quality Act (CEQA) because the action will not have the potential for causing a significant effect on the environment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This project provides for the renovation and the installation of equipment for an 800 square foot

kitchen facility and adjacent 200 square foot dining and teaching area for the health and education campus of Mission Community Hospital. When completed, the Diabetes Teaching Kitchen will instruct low- and moderate-income persons with serious chronic physical conditions on the preparation of appropriate healthy meals to manage their conditions. The project is located at 732 Mott Street in the City of San Fernando.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. The proposed Amendment No. 3 to the CDBG Reimbursable Contract will be funded with an additional \$57,000 in CDBG funds allocated to the Third Supervisorial District. There are sufficient CDBG funds included in the Commission's approved Fiscal Year 2010-2011 budget for the expenses related to this project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This project was approved by your Board on May 26, 2009 as part of the 2009-2010 Action Plan (Action Plan), and funding was carried over through the 2010-2011 program year. The Action Plan contains the County's One-Year Plan to carry out housing and community development activities funded by the CDBG program. The proposed CDBG Reimbursable Contract Amendment with Mission Community Hospital is consistent with the purposes set forth in the Action Plan. The attached standard CDBG Reimbursable Contract Amendment is presented in substantially final form, and will be effective following approval as to form by County Counsel and execution by all parties.

Should Mission Community Hospital require additional or replacement personnel after the effective date of this CDBG Reimbursable Contract Amendment, the agency shall give consideration for any such employment openings to participants in the County's Department of Public Social Services' Greater Avenues for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet the agency's minimum qualifications for the positions in question.

ENVIRONMENTAL DOCUMENTATION

Approval of an Amendment to the CDBG Reimbursable Contract between the County of Los Angeles and Mission Community Hospital for the Diabetes Teaching Kitchen renovation project is excluded from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.35 (a)(3)(iii) because it involves activities that will not alter existing environmental conditions. This action is exempt from the provisions of the CEQA pursuant to State CEQA Guidelines Section 15301 because it involves negligible or no expansion of use beyond what currently exists and does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The project meets the HUD national objective of serving low- and moderate-income persons.

The Honorable Board of Supervisors

9/14/2010

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN

Executive Director

SR:rw

Enclosures

**ATTACHMENT A
MISSION COMMUNITY HOSPITAL**

WOMEN/MINORITY COMPOSITION

Board of Directors

Total:	10
10	Minorities
2	Women
100%	Minority
20%	Women

Employees

Total:	607
606	Minorities
397	Women
99%	Minority
65%	Women

The Commission encourages the participation of minorities and women in the contract award process by: providing information about the Commission at local and national conferences; conducting seminars for minorities and women regarding the Commission's programs and services; advertising in newspapers to invite placement on the vendor list; and mailing information to associations that represent minorities and women. The above information has been voluntarily provided by the Mission Community Hospital.

The recommendation to approve the CDBG Reimbursable Contract with the above agency is being made in accordance with federal regulations, and without regard to race, creed, color, gender, religion or sexual orientation.

**COUNTY OF LOS ANGELES
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
REIMBURSABLE CONTRACT
WITH A
COMMUNITY BASED ORGANIZATION
AMENDMENT NUMBER 3**

PROJECT TITLE: Diabetes Teaching Kitchen

PROJECT NUMBER: 601282-09

CONTRACT NUMBER: 102003

THIS AMENDMENT NUMBER 3 TO CONTRACT 102003 is made this «Date» day of, «Month», «Year» by and between the County of Los Angeles, hereinafter called the "County," acting by and through the Community Development Commission of the County of Los Angeles (Commission) and Mission Community Hospital, hereinafter called the "Operating Agency."

WITNESSETH THAT:

WHEREAS, the County has entered into a Contract with the United States of America, through its Department of Housing and Urban Development (HUD), to execute the County's Community Development Block Grant (CDBG) Program, which includes the project described herein, under the Housing and Community Development Act of 1974 (Act), as amended; and

WHEREAS, Operating Agency desires to participate in said CDBG program and is qualified by reason of experience, preparation, organization, staffing and facilities to provide the services and implement the project described herein.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the parties agree as follows:

1. **COMPENSATION AND METHOD OF PAYMENT** has been amended to show the following: one hundred thirty-three thousand four hundred eighty dollars (**\$133,480**). This is an increase of fifty-seven thousand dollars (**\$57,000**).
2. **BUDGET SECTION** is amended to reflect the new compensation amount of: one hundred thirty-three thousand four hundred eighty dollars (**\$133,480**).

This contract amends the original contract to reflect the additions and/or change(s) noted above, and this section(s) should be substituted in its entirety or added to the previously executed contract. All other terms and conditions of said contract shall remain the same.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by the Executive Director of the Community Development Commission, and the Operating Agency has subscribed the same through its duly authorized officers, on the day, month and year first above written.

COUNTY OF LOS ANGELES

MISSION COMMUNITY HOSPITAL

Operating Agency

By: _____
SEAN ROGAN, Executive Director
Community Development Commission
Of the County of Los Angeles

By: _____
Title: _____

APPROVED AS TO FORM:

APPROVED AS TO PROGRAM:

ANDREA SHERIDAN ORDIN
County Counsel

SEAN ROGAN, Executive Director
Community Development Commission
of the County of Los Angeles

By: _____
Deputy

By: _____
Director, CDBG